

MAINTENANCE WORKER

BASIC FUNCTION:

Under supervision, to perform a variety of unskilled and semiskilled maintenance, repair, and construction tasks in the various building trades; and to do other related work as required or assigned.

DISTINGUISHING CHARACTERISTICS:

The Maintenance Worker classification is assigned to the Director of Maintenance and Operations.

ESSENTIAL JOB FUNCTIONS:

1. Performs unskilled and semiskilled maintenance, repair, and construction work in the various maintenance trades.
2. Assists skilled maintenance personnel in the construction, installation, and maintenance of roofs, furniture, fences, playground equipment, cabinets, shelving, whiteboards, and bulletin boards.
3. May assist in the installation, repair, and maintenance of gas and water lines.
4. May assist in the repair and replacement of floor and ceiling tile.
5. May assist in the maintenance and repair of heating, ventilating, and cooling systems.
6. May assist in the repair of door hardware.
7. Loads, unloads, and may drive maintenance service vehicles to and from work sites.
8. Prepares surfaces and paints a variety of equipment, furniture, and facility physical structures.
9. May perform custodial and cleanup functions as required.

JOB REQUIREMENTS AND QUALIFICATIONS:

1. High school diploma or equivalent education.
2. One-year experience as an unskilled and semiskilled worker in one or more of the basic maintenance trades.
3. Possession of a valid California Motor Vehicles Operator's License.
4. Knowledge of common tools, materials, equipment, and terminology used in the general maintenance trades.
5. Knowledge of rules, regulations, and policies pertaining to the maintenance of school facilities.
6. Knowledge of safe working methods and procedures.
7. Ability to appropriately use tools and equipment common to the maintenance trade.
8. Ability to read and work from simple drawings and blueprints.
9. Ability to prepare simple reports and records.
10. Ability to perform heavy manual activities.
11. Ability to understand and carry out oral and written directions.
12. Ability to establish and maintain cooperative working relationships.

PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Persons performing service in this position classification will exert 75 to 100 pounds of force frequently to lift, carry, push, pull, or otherwise move objects. This type of work may involve ascending and descending ladders, stairs, scaffolding, and ramps, and will involve walking or standing for extended periods.

- Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate equipment and use hand tools, and handle and work with various materials and objects are important aspects of this job.

- Exposure to hot, cold, wet, humid, or windy conditions caused by weather may occasionally be experienced.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

LICENSE, CERTIFICATIONS, BONDING, AND/OR TESTING REQUIRED

TB Test Clearance; Criminal Justice Fingerprint Clearance; Bloodborne Pathogen Training; Possession of a valid, appropriate California Driver License.