

CORONA NORCO UNIFIED SCHOOL DISTRICT**CLASS TITLE: HEAVY EQUIPMENT OPERATOR****BASIC FUNCTION:**

Under the direction of an administrator, operate heavy equipment in performing maintenance functions at district sites; perform routine maintenance and safety checks.

ESSENTIAL DUTIES:

- Operate heavy equipment including but not limited to dump truck, tractor, backhoe, forklift, skip loader and similar equipment.
- Review blueprints and plans prior to digging and grading.
- Rough and fine grade various surfaces.
- Load and unload sand, dirt, other materials and equipment.
- Grade specific areas for pouring concrete.
- Prepare grounds for multiple surfaces.
- Remove or relocate equipment and debris.
- Perform routine maintenance checks on vehicles and heavy equipment; maintain required logs and records.

OTHER DUTIES:

Other related duties as assigned.

KNOWLEDGE/ABILITIES:

Methods, procedures, equipment and materials used in grounds maintenance and repair.

Proper methods of storing equipment, materials and supplies.

Operate and maintain heavy equipment including dump truck, tractor, backhoe, forklift, and skip loader.

Prolonged and strenuous heavy manual labor.

Appropriate safety precautions and procedures.

Accurate record-keeping techniques.

Read and work from plans, drawings, blueprints and specifications.

Appropriate safety precautions and procedures.

Interpersonal skills using tact, patience and courtesy.

Communicate effectively both orally and in writing.

Basic computer skills.

Proper lifting techniques.

EDUCATION AND EXPERIENCE:

High School Diploma or equivalent and two (2) years of experience in using heavy equipment and possession of a Valid California Class B Driver's license with Air Brake endorsement.

LICENSES AND OTHER REQUIREMENTS:

Valid California Class B Driver's license with Air Brake endorsement, TB Test Clearance, Criminal Justice Fingerprint Clearance, Pre-employment Safety Videos. (Drug Testing - Random)

PHYSICAL DEMANDS

Dexterity of hands and fingers to operate specialized equipment and tools.

Hear and speak to exchange information.

See to read and perform grounds functions.

Lift, carry, push or pull objects weighing up to 50 pounds and 51 pounds with assistance.

Reach overhead, above the shoulders and horizontally.

Bend at the waist, kneel or crouch.

Climb ladders and work from heights.

Stand and walk for extended periods of time.

Exposure to chemicals, fumes, dust, dirt and oil/grease.

Work around and with machinery having moving parts.